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Company Name

Job Title:	IT Security Specialist	Start Date:	
Location:		Job Code:	
Wage:		Position Type:	[i.e.: full-time, part-time, job share, contract, intern]
Contact:		Date posted:	
Will Train Applicant(s):		Posting Expires:	
How to Apply:			
By Fax or E-mail: (123) 555-0123 or email@company.com Subject Line: [Your subject line]		By Mail: [Contact] [Address]	
Job Description and Qualifications			
<p>We are looking for an enthusiastic IT Security Specialist to join our team which [what your team does]. The qualified candidate will identify threats to computers, servers, and networks. Implement security processes and systems to guard against malware, spyware, spam, and other threats. Establish security procedures to protect access to organizational networks and maintain data security and integrity through backups, security policies, and procedures.</p> <p>General Requirements</p> <ul style="list-style-type: none">• Strong written and verbal communication skills• Bachelors degree in CS or related field or equivalent work experience• Able to draft, interpret and communicate policies, procedures and technical requirements• Able to operate at an intermediate level of written and spoken communication; write and speak clearly and effectively• Must be extremely flexible and able to manage multiple tasks and priorities on very tight deadline <p>Technical Requirements</p> <ul style="list-style-type: none">• Strong knowledge and administrative experience on Windows and UNIX Platforms• Familiarity with malware reverse engineering and ethical hacking beneficial• Experience using network and system forensics tools• Experience in finding and creating exploits• CISSP, CISM, EnCE, CCE Certifications preferred• Knowledge of mid-range and mainframe operating environments - Tandem, MVS, TPF, OS-400 preferred• Knowledge of PCI/CISP programs and other compliance programs preferred			
Reviewed By:		Date:	
Approved By:		Date:	
Last Updated By:		Date/Time:	